

Citizens for a Loring Park Community (CLPC)

Board of Directors' Meeting

April 8th, 2013

Thank you to Laurel Village for hosting & providing refreshments!!

Board members attending: Gary Gliem, John Van Heel, Neil Reardon, Pat Hafvenstein, Kathleen Rosene, Jake Madrinich, Jerrod Sumner, Mark Nelson, Sam Aspley, John Novak, Chris Pluchinsky, Joseph Finley, Kelly Muellman, Brad Conley, & Christopher Hoffer.

Staff: Jana Metge, CLPC Coordinator

Guests: Robert Thompson, NCR (Neighborhood Community Relations Dept., City of Minneapolis) and Jay Clark, CURA (Center for Urban & Regional Affairs/U of M).

Board Orientation:

Robert Thompson, NCR staff spoke on duties of a Non-Profit Boardmember, Non-Profit Law (Duty of Care, Duty of Loyalty, Duty of Obedience), History of Neighborhoods, the Neighborhood Revitalization Program, Community Participation Program, and Requirements for funding from CPP/NCR, Neighborhood Revitalization Program, Community Participation Program (CPP) contractual scope of service.

Robert reviewed the CPP contract Scope of Services for CLPC and the Role of the Contractor: 1. The Contractor shall carry out the activities as outlined in its submission for Community Participation funding, 2. The Contractor shall follow the guidelines set forth in the Community Participation Program guidelines, 3. The Contractor shall provide opportunities on a regular-basis for residents and property and business owners to participate in the decision-making process by attending meetings and by serving on committees or task forces. He reviewed the CPP Award letter which overviewed that the funding was for an 18 month cycle. The award letter states that CLPC will: 1. Participate in NUSA 2013, 2. Complete the Loring Park Neighborhood Master Plan, 3. Implement one priority which arises from the Master Plan, 4. Implement outreach activities identified in the funding request, 5. Set aside a portion of the CPP funding for the implementation of Neighborhood Priority plans, 6. CLPC has determined that approximately 40% of its time will be spent on housing activities.

Goals & Expectations of Community Participation funding were reviewed:

Community Participation Efforts: Describe proposed outreach activity in the neighborhood and methods to involve residents and other stakeholders in one or more of 3 key purposes. How will you plan to engage residents in developing a Neighborhood Priority Plan?

Building Organizational Capacity: How will you work to a) provide opportunities for the direct involvement of members, b) build your membership and volunteer base, c) encourage and develop new

leadership, and d) expand the organization's capacity through self-assessment and other activities.

Involvement of under-engaged stakeholders: Organizations should discuss which stakeholder groups are typically un-engaged or under-engaged in their work, and how they will work to involve those groups. Organizations should also discuss how the NCR Department could help with this work.

Housing Activities: Neighborhoods should discuss their work on housing and housing related activities. Organizations should estimate the percentage of time to be spent on these issues.

Neighborhood Priority Plans: Identify major initiatives for the neighborhood organization, and to communicate those priorities to government partners to coordinate implementation. **NOTE** - CLPC is just beginning its NRP Phase II plan, so, until that plan is fulfilled we can identify an item in that plan to implement and community processes are already completed. Additionally, should 1-2 items come out of Master Plan, those community engagement processes have also already been completed.

All of these handouts will be on the website (www.loringpark.org).

Outreach & Community Engagement:

Jay Clark led the Board in an exercise of outreach & Community Engagement as a first step in setting some outreach goals, as well as developing the 2013 Community Participation Program Grant (due summer of 2013).

The following items were identified as potential Outreach Activities -

- Utilize the Park/Increase Activities - 2
- 401 & 430 Resident Outreach - 0
- Boulevard Tree Planting - 0
- Create a Walking Group - 1
- M.I. Outreach - 3
- Better CLPC Awareness - 5
- Sustainability - 4
- Food Stands in Park/Hood - 3
- Outreach to Prospective Business Owners - 0
- Traffic Calming - 3
- Russian Outreach - 4
- Poop of the Bird Kind - 0
- Cleaning of Park - 3
- 2nd Dog Park/Agility Course - 0
- Welcome Packets/Neighborhood Map- 8
- Historic Video Documentation - 1
- Litter/Graffiti - 1
- Cattails in Park - 3
- Create a Historic District - 3
- Outreach to larger Residential Bldgs.- 0

Attorney General Booklets:

Fiduciary Responsibility of Non-Profit Board of Directors - Duty of Care, Duty of Loyalty, and Duty of Obedience/the Non-Profit Law. Booklets from the Attorney Generals' office/Charities Division are available to Non-Profits, free of charge. Jana ordered these booklets and distributed to all.

Board Orientation Manuals:

These were not yet completed by printer. Jana will distribute to each board member when printing is finished. This manual contains History of Loring Park, History of CLPC, Roles of Boardmembers, CLPC current bylaws, CLPC original bylaws, Articles of Incorporation, Organizational Budget, Coordinator Contract, CLPC Personnel Policies, CLPC Organizational Policies (Grievance, Conflict of Interest, EEO, & ADA), Organizational funding contract scope of services & award letters (NRP, CPP, & NUSA).

Board Appointment: Motion: To Accept Sam Aspley as the MCTC Representative to the CLPC Board of Directors. Sam accepted. M/S/C Unanimously approved.

Board Officer Election:

Gary Gliem nominated for President, he accepted. **Motion: CLPC Supports the nomination of Gary Gliem for CLPC President.** M/S/C Unanimously approved.

Brad Conley nominated for Secretary. Brad accepted. **Motion: CLPC supports the nomination of Brad Conley for Secretary.** M/S/C Unanimously approved.

Sam Aspley nominated for Treasurer, he accepted. **Motion: CLPC supports the nomination of Sam Aspley as Treasurer.** M/S/C Unanimously approved.

John Novak nominated for Vice President, he accepted. **Motion: CLPC supports the nomination of John Novak as Vice President.** M/S/C Unanimously approved.

Jana reported on the National Neighborhoods, USA conference - Loring Park Neighborhood Information Booth and the Neighborhood Tour. www.nusa.org
There is still time to sign up and attend the Conference. The Conference dates are: May 22 - May 25, 2013. John Van Heel, Neil Reardon, and Joseph Finley expressed an interest to attend. Pat Hafvenstein & Brad Conley volunteered to help with the booth.

Meeting adjourned at 8:25 p.m.

Respectfully submitted, JLM