

Citizens for a Loring Park Community  
**Board of Directors Meeting**  
Monday, March 10<sup>th</sup>, 2014 - *Draft*  
(Loring Park Community Center/down the Hill from 15<sup>th</sup> & Willow)

**Agenda**

- I.     **6:30-6:40 - Welcome/Introductions, Announcements, & Approvals**  
March 2014 Agenda - Approve February Board minutes
- II.    **6:40 -6:50     Finance Report** - Motion requested by NCR to close out NRP Phase I

**Motion:** That CLPC will reallocate \$10,964.65 to Office Staff Support for NRP (Implementation 9.1) from the following strategies: (1) \$1,500.00 from Community Murals (Physical Environment 4.3.2); (2) \$5,000.00 from Land Use Committee (Physical Environment 4.7.2); (3) \$1.00 from Community Opportunity Pool (Physical Environment 4.8); (4) \$1,220.95 from COPP Shop (Safety 5.1.1); (5) \$518.42 from Loring Park Development Grant (Economic Development 8.1.2); (6) \$24.28 from Arts Coordinator (Economic Development 8.3.1); and (7) \$2,700.00 from Promotion Fund (Economic Development 8.3.2).

CLPC took this action Fall of 2011, but due to the closing of the NRP office, it was never processed. This was posted out on Feb. 12<sup>th</sup>, 2014 for the first time.

- III.   **6:50-7:15    Annual Meeting Logistic Review & Agenda Setting**  
Jana will provide an Update. Neil will discuss the 2013 Organizational Presentation at the Annual Meeting.
- IV.    **7:15-8:00    Executive Coordinator Annual Agreement** - Neil

**Announcements** (Please read & review & share information with your neighbors::

- **Hennepin Ave. Re-Paving Project (Dunwoody-Franklin on Hennepin/Lyndale) - Public Meeting** - Tuesday, March 25<sup>th</sup> from 6:30-8 p.m.; Walker Art Center/Skyline Room
- **Downtown Court Watch** - Fri., April 11<sup>th</sup> - 10 - Noon - Downtown Central Library .
- **Community Sing a Long** - Tuesday, April 15<sup>th</sup> from 7-8:30 at Loring Park Center
- **Hennepin Ave. Re-Surfacing Project** - Pre Public Hearing meeting for impacted owners, businesses and residents - Tuesday, March 11<sup>th</sup> from 6:30-8 @ Loring Park Community Center
- **Hennepin Ave. Re-Surfacing Project - Public Hearing** - TBD - Tent. Tuesday, March 18<sup>th</sup> at City Hall/350 So. 5<sup>th</sup> Street. Call .....
- **300 Clifton** - Public Hearing on Renovation Plan at the Heritage Preservation Commission Meeting - Tuesday, March 18<sup>th</sup> at 4:30 p.m. at City Hall/350 So. 5<sup>th</sup> Street; Room 317
- **Loring Park Annual Meeting & Resource Fair** - Tuesday, March. 18<sup>th</sup> from 5:30-8:30 at The Woman's Club of Minneapolis/410 Oak Grove (parking available adjacent to & up the hill from Club).

**Announcements** *(Please read & review & share information with your neighbors::*

- "Love Loring" - Thursday, April 10<sup>th</sup> - 6-9 p.m. at DT Hyatt. We will be requesting Donations and Ideas for Donations for the Silent Auction.
- Loring Park Earth Day/LEED-ND "Kick Off" - Saturday, April 26<sup>th</sup>, 2014.
- **Community Celebration of the Life of Dr. Josie Johnson** - Friday, May 23<sup>rd</sup> @ Emerson School. This is a project of "Community Celebration of Place". The Emerson School children have interviewed Dr. Johnson (Loring Park resident) and those interviews were turned into a song which will be premiered at the Celebration. RSVP with CLPC if interested in attending. 612-874-9002.

**COORDINATOR REPORT - March 2014**

**Finance/Admin. :**

Bookkeeper in office early-March/2013 Close Out

Deposits & Payroll logged & Monthly Bank Statements Reconciled

1099 Information prepared and received from Accountant; Mailed out by CLPC

2013 Year Reviewed, finalized/Lottsa beginning Tax Reports (Due May 15).

Organizational Audit - continued work and completed February end with final report submitted to NCR.

2013 Reconciliations completed through year end & January 2014.

Collected funds donated for Gary Gliem Memorial Garden.

Thank yous sent for Donations from the Celebration of the Life of Gary Gliem.

Community Participation Program 2012-2013 closed out, Report in process, not completed.

Contract work for Community Participation Program 2014-2015, \$10,000 Advance received.

Independent Contributions Received and banked

Check Request Forms Completed/Checks Cut/Signed by Pat/Mailed/Bills paid

Responded to Organizational Mail, Email, and Phone messages

Board, Livability, Nicollet Safety Mtg., Transportation/Re-Paving, and Land Use Minutes

Board, Livability, Land Use, and Transportation/Re-Paving Meetings Posted

Met with Kelly & Pat on "Love Loring" - 2x; selected venue/food/tickets made and distributed; tickets sales ongoing/now securing Silent Auction items.

Prepared 2014 Committee Goal review documents

Prepared 2014 Annual Meeting Prep Sheet; secured Speakers; flyer developed & out

Board Meeting prep. - Emails, Meeting Set Up, Agenda/Materials

My Employment Contract Renewal Preparation & Information to the Board via Email.

**Outreach / Community Engagement:**

Loring Park Property Owners & Managers

Nicollet Mall Public Hearing

Organized Meeting for City Re-Paving Project on Hennepin 12<sup>th</sup>- Maple @ Basilica

Work on 300 Clifton Public Hearing

Outreach work on City of Minneapolis Re-Construction Project on HN/Lyndale, attended

Public Meeting planning meeting with John VH, contacted impacted buildings

Nicollet Safety Meeting - Set for 2<sup>nd</sup> Thursday of March @ Salsa a la Salsa

Nicollet Ave. Walk A Bout 1x

Kenosha Annual Meeting - CLPC Presentation

## **COORDINATOR REPORT - March 2014**

### **Outreach / Community Engagement:**

Loring Business Association Meeting

Lunch Meeting with Jim Ericksen to discuss Nicollet Avenue

Discussions with many regarding the proposed 1730 Clifton Development proposal

Meeting set up with Mansion Owners for Thursday, March 13<sup>th</sup> on 1730 Clifton proposal

Land Use Meeting - Emails, Speaker preparation, Meeting Set Up, Agenda/Materials

Livability Meeting - Emails, Speaker preparation, Meeting Set Up, Agenda/Materials

Met with John Van Heel - LEED/ND Innovation Credits

Annual Meeting - Confirmed Speakers- Confirmed Resource Booths - Recruiting to attend

Invited Electeds to May 23<sup>rd</sup> Emerson School Event for Dr. Josie Johnson at School -

'Elders' Wisdom, Childrens' Song' - Project with "Community Celebration of Place".

### **Requests to office/email & calls:**

Spirit Garage - Earth Day

Loring Park Reservations - Referred to Park staff

Calls from on 300 Clifton & new proposal with 11 vs. 3 parking spaces

Discussions with Patrick/Ward 7 on a variety of issues

Discussions with Michael McLaughlin on LBA

Discussions with Park Administration on Park Director turnover AGAIN

Discussion with Sen. Dibble's office on Cattail legislation

Call backs from "Love Loring" Silent Auction Solicitations

Calls on "Love Loring" tickets - delivered several per requests

Accountant - Continued work on 2013 Close Out

City Finance - Close out of NRP Phase I contract

NCR - Conversations regarding Public Works projects

**March/April 2014 Priorities** - Annual Meeting Prep & Planning, "Love Loring" logistics/silent auction items/bid forms/tickets/flyers, Complete CPP 2013-2014 Narrative Report, March 11<sup>th</sup> Hennepin Re-Paving Project meeting, Earth Day coordination with LEED/ND component, Tuesday, March 25<sup>th</sup> Public Meeting on Hennepin/Lyndale Re-Construction Project, 1730 Clifton Development, 300 Clifton project thru HPC and City approvals, Nicollet Safety Meeting/prep for summer.

**REVIEW: Goals & Expectations of Community Participation funding:**

**Community Participation Efforts:** Describe proposed outreach activity in the neighborhood and methods to involve residents and other stakeholders in one or more of 3 key purposes. How will you plan to engage residents in developing a Neighborhood Priority Plan?

**Building Organizational Capacity:** How will you work to a) provide opportunities for the direct involvement of members, b) build your membership and volunteer base, c) encourage and develop new leadership, and d) expand the organization's capacity through self-assessment and other activities.

**Involvement of under-engaged stakeholders:** Organizations should discuss which stakeholder groups are typically un-engaged or under-engaged in their work, and how they will work to involve those groups. Organizations should also discuss how the NCR Department could help with this work.

**Housing Activities:** Neighborhoods should discuss their work on housing and housing related activities. Organizations should estimate the percentage of time to be spent on these issues.

**Neighborhood Priority Plans:** Identify major initiatives for the neighborhood organization, and to communicate those priorities to government partners to coordinate & implement.