

Citizens for a Loring Park Community (CLPC)
BOARD OF DIRECTORS MEETING MINUTES
Monday, February 7th, 2011

Boardmembers present: John Van Heel, Pat Hafvenstein, Janine Jelk-Seale, Neil Reardon, Gary Gliem, John Novak, Mike Marn, and CLPC Coordinator Jana Metge

Boardmembers absent: Christopher Hoffer, Bob Hansen

I. President Gary Gliem called the meeting to order and welcomed all.

The following announcements were made:

- **Community Sing-Along** – Tuesday, Feb. 15th @ 7:00 p.m. @ Loring Park Com. Center
 - **Traffic Calming Task Force** - Mon., Feb. 21st - 5:30-7:00 at Loring Park Office Bldg./Rm 207 B
 - **Land Use Committee** - Monday, Feb. 28th - 7:00-8:30 p.m. - Loring Park Office Bldg/Rm 207
 - **Master Plan Steering Committee** – Wed., Feb. 23rd – Loring Park Community Center
- TOPICS: Synthesis of Discovery Phase-past documents review-Focus Groups-Stakeholder Interviews
- **Historic Resource Action Team – RECONVENING IN APRIL!!** – Loring Park Com. Center
 - **Downtown Court Watch** – Fri., March 4th - 10:00am-Noon – Downtwn Central Library – 2nd Flr.
 - **“LOVE LORING”** – CLPC Annual Fundraiser and Silent Auction – **Friday, Feb. 11th** – Hosted by The Woman’s Club of Minneapolis/410 Oak Grove. Call CLPC for more information @ 612-874-9002
 - **CLPC Annual Meeting – Tues., March 22nd** – 5:30-6:45/Information & Resource Fair – 7:00-8:30 p.m. PROGRAM – CLPC Master Plan – Review of progress to date – Hosted by The Woman’s Club of Minneapolis/410 Oak Grove – parking available adjacent to and across the street.
 - **MCTC Health Fair – WELLFEST** – April 6th from 10:00 a.m. – 2:00 p.m. @ MCTC Cafeteria

January 2011 Board minutes were tabled until February for approval.
Agenda was approved as presented by consensus.

II. Land Use Committee Report

John Van Heel reported on the **MCTC Master Plan presentation**. The proposed parking ramp is out, expansion north of 12th St. is out, leaves Nash Frame business and building alone, skyway in the historic district is out, purchasing additional buildings in the historic area is out.

They talked about working to promote more transit use by students, creating better signage, possibly expanding on areas within their footprint, site improvements along Harmon Avenue, future expansion of the Fine Arts building. They discussed developing a greenhouse and areas for community gardens. They reported that the Science Museum area can handle growth for the next 20 years.

MCTC Administrative staff, Faculty, and students have been actively participating in the Loring Park Neighborhood Master Plan process. Janine and John have also been participating with the MCTC Climate Control Committee. MCTC has a stance to reduce their carbon footprint to zero. Presently, they are working on the Harmon plaza and they are renovating the Helland building and opening it up more to the Park.

Areas of opposition between the community and the college, to date, have been removed from the MCTC Master Plan.

Motion: That CLPC supports the MCTC Master Plan as presented.
John VH/Pat M/S/Consensus – Unanimous approval.

John reported on the **St. Mark’s Landscaping Presentation**. Sketches/Drawings were presented at the meeting. Inez Bergquist, trustee, did the presentation. Concerns at the committee were raised about removing greening from the St. Mark’s footprint, the need for further expansion, citing additional parking in areas owned by 510 Groveland Condominium,

inadequate landscaping along the Oak Grove, whether or not handicapped-accessibility would be enhanced by this proposal, and the overall cost of the proposal. It was recognized that the parking lot, does need to be resurfaced, but questioned the amount of additional money being used for what appears to be 26 parking spots (removing the parking on the 510 property). The Committee did not make or forward a motion to the Board at this time.

Motion: **To maintain its historic and prestigious place within its physical environment, St. Mark's should avoid the loss of its green and open space on its property.** *Neil R./Janine M/S/C Unanimous approval*

It was discussed by the Board that sustainability is a major component in our developing Master Plan and that eliminating green space is contradictory to our efforts. Concern about the safety of bikers and of pedestrians with increased auto traffic on Hennepin was also discussed. Our goal is to reduce our carbon footprint. Resurfacing should also include permeable pavers to reduce water run off.

Motion: **CLPC encourages collaboration and partnership on shared parking opportunities between St. Mark's, the Woman's Club of Minneapolis, 401 Oak Grove, and the Walker Ramp and for St. Mark's to work with the CLPC Land Use committee and Master Plan Committee throughout 2011.** *Neil R./Pat M/S/C*

Motion: **In keeping with the progressive nature of St. Mark's, CLPC encourages the use of sustainable practices with the resurfacing and landscaping of the church grounds.** *Janine/Pat H M/S/Consensus – Unanimous approval*

Motion: **To acknowledge the importance of the urban environment surrounding the Cathedral of St. Mark's, CLPC stresses the safety for pedestrian, bicycle, vehicle, and mass transit traffic in the planning efforts by St. Mark's.** *Janine/Neil R. M/S/C – Unanimous approval.*

III. Livability Committee Report

John Novak reported on a steady increase of low level crime. There is a lot of negative activity occurring by the Wesley Church and along 1st Ave. He reported that the meeting was very good and that Inspector Kristine Arneson had attended. She reported that she was seeing a trend in burglary and theft in the Loring Neighborhood. She talked about a new program 'Keep Junk in Your Trunk'. She also distributed year-to-date crime stats. There was a lot of discussion about the lack of maintenance of our Nicollet Bus Shelters. There is graffiti and busted out panels, as well as concerns about timeliness of snow shoveling and ADA accessibility issues. The City went with the CBS bid. Nicollet used to be managed by TranStop. Also at the meeting was Transit Sgt. Steve Sizer. He talked about what the Transit Police do and the areas that they manage. Taxi Cab noise continues to be an issue on Grant Street. A lot of unlawful parking, horn honking, blocking of buses.

John reported that Lt. Henry Halverson has been assigned to the 3:00-11:00 p.m. shift for the 1st Precinct and that Lt. Derrick Barnes will have the late night shift. They are moving from Sector Lt. into shift Lts. for the entire precinct.

IV. CLPC Annual Meeting

Jana reminded all that the Annual Meeting is Tuesday, March 22nd, 2011. It will be hosted by The Woman's Club of Minneapolis. Flyers were available for boardmembers to distribute. Many RSVP's for the Resource/Information Fair to include: City Attorney's office, County

Attorney's Office, Minneapolis Police Department, Loring Park, 180 Degrees, Loring Park Art Festival. Mark Stillman has been contracted to play music during the Information Fair.

The Annual Meeting program consists of a 10 minute presentation by Deputy City Attorney Martha Holton-Dimick on innovative safety solutions. Safety and issues of crime have been the top priority in Master Plan Focus Groups and during Community Design Sessions. With that, Jana arranged for Martha to come in and talk about our cooperative solutions to crime, addressing and giving out resources to the community based on their input over these past six months.

The second piece of the presentation will be a report on the Master Plan for Loring Park. Steering Committee members will report back to the Community on highlights of the developing plan, coming out of the community process to date. Board would like photos of the process to show on a screen while members are presenting. Jana will contact Pete. Additionally, reports on Traffic calming, Safety, and Historic Preservation will be mixed into this presentation, since these items are all pieces of the Loring Park Neighborhood Master Plan. Janine suggested that we have cards at the registration table for all to fill in asking "What is one thing you would love to see in the Loring Park Neighborhood Master Plan. Ideas to include were: Participation in the MCTC Climate Committee, the idea of urban composting and farming, LEED/ND pilot project, ideas for freeway edges – the vision, public realm ideas for Harmon area, activating Nicollet Ave., our cultural vitality.

Gary discussed Boardmembers. Terms that are up this year are: Bob Hansen, Pat Hafvenstein, John Novak, and Neil Reardon. Janine is filling a 1-year term, so a 2 -year spot opens up. With the passing of Neil Carlson, we have another 1-year position open as well. This leaves 5-2 year terms and 1-one year term. Gary reported that Bob is retiring from the Board, but plans to keep active in the organization. Pat and John will be running again and would like to retain their seats. Janine stated that she will run unless her employment situation causes a move in location. Neil R. reported that he will run again, but that his work situation may also cause him to move in 2012. The Board discussed recruitment strategies and prospective boardmembers that they will reach out to. Jana reported that Diane Moe had expressed an interest in running for the Board. Gary will contact her and follow up.

Jana reported that the Board will need to determine the Annual Meeting agenda at the next Board meeting or at an Executive Meeting. She will need folks to set up, tear down, greet folks, help with the Information Fair, and run registration.

V. "Love Loring" Final Review

Jana reported that the musicians this year are 1) The Jack Klatt Trio, DL Cajun Band, and Carsten Slostad/pianist. Carsten is the Administrative Assistant for Bob Miller and was suggested by Neil Carlson. He directs the Men's Norwegian Glee Club and is a 1st class organist in the Twin Cities area. Jana distributed examples of the bid sheets and reviewed the process and the rules. Gary and Jana are working to streamline check out processes this year. Jana also distributed the Tax Letter which will be available for all attendees. Pat asked Jana to ensure that the Club was set up and ready to be decorated by 3:00 p.m., so that her team had enough time. She reminded us that last year, set up was delayed and we were really short on time.

Gary reviewed the menu. This year, Paul Hinderager provided us with menus so that selection of food items could be made. It was very helpful. Gary reviewed the menu.

Jana reported that there will be programs like last year which will include menu, program, sponsors, and descriptions of all Silent Auction items, and the Silent Auction rules. Jana distributed a sign up sheet for volunteering and asked all to consider filling in places that we did

not have volunteers sign up for. Gary asked for a volunteer to make tent cards for the Silent Auction to show the number of each Silent Auction item. Pat volunteered to do this.

VI. 8:00 Finance Report & Event Updates

Neil and Jana presented the Financial Report, Jana distributed the approved 2011 CLPC Operating Budget. The Cash Flow status for the end of December was that we closed the year out at a **-\$804.94** in checking and **\$1,305.31** in savings. Since there were funds in savings Jana is working with the bank to reverse overdraft charge. NRP Reimbursement was filed on Dec. 6th, 2010 in plenty of time to close the year out in the black, but due to city politics and the freezing of NRP Funds, the reimbursement was delayed for more than a month. Funding came in to CLPC mid-January (Jan. 18th) in the amount of **\$21,040.20**. The NRP filed the reimbursement on Dec. 13th upon receipt by CLPC and the City Finance Dept. did not pay out until Jan. 12th, 2011. Jana distributed the electronic banking report reflecting these dates. Jana reported that payroll had been called in and that she had forgotten about year-end payroll taxes which are automatically deducted. Her payroll check bounced and she was unable to call in her January payroll due to the NRP reimbursement not yet in receipt. The Board expressed grave concern about their ability to pay their staff and the delay in NRP Reimbursement.

2011 Fundraising =

Neil R. reported that the 2011 Fundraising through the **Annual Campaign** brought in checks coming from four donors and totaling \$275.00. Those donors were Mirriam Karmel (Greenway Gables), Harold Chader (Loring Green), Patricia Bloodgood (Greenway Gables), and Karen Bachman (Loring Green).

From the Annual Campaign letter **Foundation Support** came in from Plymouth Church Foundation at \$350.00 and Bob & Nancy Anderson Family Fund % Minneapolis Foundation @ \$500.00, for a total of \$1,125.00

Two checks have come in from MNGive.org. The 1st check was for \$199.07 from 6 donors. The 2nd check came in for \$194.20 from another 6 donors.

The Curry Dinner brought in \$785.00. These funds will be used in 2011. Gary thanked Pat for all of her work on this and for World Mission Prayer League's donation of food, preparation of food, and hosting the event. The Board gave Pat a round of applause.

The Loring Kitchen and Bar Winetaster brought in \$50.00 to CLPC. The December weeklong lunch brought in \$494.00. Jana reported that David Bank is no longer with LK & B. She met with Bob Levine this past week. Bob intends to continue to host fundraisers for CLPC and partner on events. He provided a \$100 Gift Card for "Love Loring".

Jana reported that NCEC removed the deadline for their funding applications and that David Rubador reported to her that applications may arrive monthly and will be reviewed monthly by the NCEC Commission. Jana reported that their was just no time to write this up with 3 Master Plan events in January, ongoing committee meetings, Love Loring, and the Annual Meeting. "We are too busy with Community Engagement to apply for Community Engagement." She reported that following Love Loring and prior to the Annual Meeting is her timeline for drafting the application. The Board, in January, approved the submission of funding and the community engagement plan.

Phase II Legal Update – Jana attended the NRP Policy Board. Authority was given with only Council President Barb Johnson abstaining for staff to move ahead and pursue legislative action. Neighborhoods were encouraged to pursue legal action. Jana will keep the Board informed of any meetings that are called regarding either of these two items.

Neil and Jana reported on **upcoming and potential fundraising efforts:**

“Love Loring” fundraising expectation is to clear at least \$3,000 with Silent Auction revenue and \$10 per ticket post expenses. We have over 50 items donated for the Silent Auction. A full report post event will be presented at the March Board meeting. Gary asked all boardmembers for a count of tickets sold. Jana has to call in a count to Paul at The Woman’s Club first thing Tuesday a.m. We may be able to stretch it a couple of days and with that, Gary asked the Board to do a final last effort to sell more tickets.

Jana reported and distributed a flyer regarding the Community Land Trust fundraising. D’Amico is donating all of the food. She suggested that maybe we could do a lower cost event at Wesley in the Fall and have D’Amico donate the food. Cost could be \$15-\$20 per head. Maybe we could even have live music.

Jana will submit a report to The Woman’s Club summarizing partnership activities for 2011.

John reported on the possibility for Loring Park to become a Pilot Project for LEED/ND. If identified as a pilot, there will be the possibility of funding for our organization to include staff time in 2012.

Jana presented a draft concept on the possibility for NEA funding towards public realm and public art improvements in our neighborhood. Consultant Tom Hoch had drafted a letter of interest to the City for consideration and support. The City is the entity who will decide who submits to NEA, the application goes to NEA from a municipality.

Motion: CLPC authorizes the NEA Letter of Interest to go forward to the City of Minneapolis. *Janine/John N. M/S/Consensus Unanimous approval.*

Jana reported that she would work with Tom following tonight’s meeting to enable its submission by the due date (which is Tuesday, Feb. 8th!).

Motion: CLPC authorizes Jana to monitor communicate our concerns with regards to CBS’ performance on bus shelter maintenance.
John N/John VH M/S/C

VII. The meeting was adjourned at 8:45 p.m. *John N./Pat H.*

Respectfully submitted, JLM/CH