

Citizens for a Loring Park Community (CLPC)  
**BOARD OF DIRECTORS MEETING MINUTES**  
**Monday, March 15<sup>th</sup>, 2011**

*Thanks to the Loring Park Office Building for hosting this meeting!*

*Social Time & Sharing/Networking from 6:00-6:30*

*Boardmembers present:* Gary Gliem (President), John Van Heel (Vice President), Christopher Hoffer (Secretary), John Novak, Janine Jelks-Seale, Pat Hafvenstein, and Mike Marn

*Boardmembers absent:* Bob Hansen, Neil Reardon (Treasurer)

*Staff:* Jana L. Metge, CLPC Coordinator

*I. Gary called the meeting to order at 6:40 p.m. and the following announcements were made:*

- **Community Sing-Along** – Tuesday, March 15<sup>th</sup> @ 7:00 p.m. @ Loring Park Com. Center
  - **CLPC Annual Meeting – Tues., March 22<sup>nd</sup>** – 5:30-6:45/Information & Resource Fair – 7-8:30 p.m. PROGRAM – CLPC Master Plan – Review of progress to date – Hosted by The Woman’s Club of Minneapolis/410 Oak Grove – parking available adjacent to and across the street.
  - **Land Use Committee** – Mon., March 28<sup>th</sup> - 7:00-8:30 p.m. @ Loring Park Office Bldg/Rm 207
  - **Master Plan Steering Committee** – Wed., March 30<sup>th</sup>; 7-9 p.m. @ Loring Park Community Ctr
- TOPICS: Synthesis of Discovery Phase-past documents review-Focus Groups-Stakeholder Interviews
- **Historic Resource Action Team – RECONVENING IN APRIL!!** – Loring Park Com. Center
  - **Downtown Court Watch – Fri., April 1<sup>st</sup>** - 10:00 a.m.-Noon–Downtown Central Library–2<sup>nd</sup> Flr.
  - **MCTC Health Fair – WELLFEST – April 6<sup>th</sup>** from 10:00 a.m. – 2:00 p.m. @ MCTC Cafeteria
- Bob Hansen is looking for volunteers to be at the CLPC Booth and meet MCTC students – Call CLPC.
- **Larry Long CD Release Concert** featuring Larry Long, Robert Robinson, Tonia Hughes, J.D. Steele – Hosted by The Loring Theater/1407 Nicollet Ave. So. – 8:00 p.m. – CLPC will have a booth!
  - **Transportation Panel #2** – Hosted by Plymouth Congregational Church @ 1900 Nicollet Ave.
- So. **Thursday, April 14<sup>th</sup>, 2011** – 6:30-8:00 p.m. Speakers – Councilmember Robert Lilligren, Rep. Frank Hornstein, Anna Flintoft/City of Minneapolis-Streetcar Project, HN County Commissioner Jan Callison. Sponsored by SSCO & CLPC. Send Jana ideas for agenda, she is meeting with SSCO ED on Wed.
- **Thursday, May 12<sup>th</sup>** – MPlan Panel – TBD – under discussion, could be Developers’ Roundtable
  - **Saturday, May 14<sup>th</sup>** – Master Plan Community Design Workshop #4 – 9:00 a.m.-1:00 p.m. Location TBD – looking at either the Woman’s Club of Minneapolis or Hennepin Methodist Church.

Gary brought articles for review on the Downtown 100 project/Downtown Court Watch.  
Janine talked about attending... (get language from Janine)

Jana reported on the status of our Oak Grove Properties presently being studied for designation:  
131 Oak Grove received unanimous support from the Mpls. Heritage Preservation Commission. Peter Sussman and Bob Glancy attended and testified to have staff report amended to include interior protection for several itemized features of the property and to the significance of Harry Wild Jones. HPC moved to approve and have staff amend the staff report for the Zoning & Planning Committee review.  
425 Oak Grove will be in front of the HPC Tuesday, March 5<sup>th</sup> and staff report will be available online the Friday prior to this meeting.

***The March 2011 Board Agenda was approved by consensus.***

**II. CLPC Coordinator Report – Jana presented:**

- Transportation Panel #2 – Thursday, April 14<sup>th</sup>, from 6-9 p.m. hosted by Plymouth Congregational Church/1900 Nicollet Ave. – SSCO & CLPC co-sponsoring the event.
- NUSA Conference 2013 – Request from David Rubedor to present at April Board mtg.
- Sustainability Conference – April 8<sup>th</sup> & April 9<sup>th</sup> @ Central Lutheran Church – Request for volunteers – John VH is participating in Friday Workshop Panel for government staff.
- CLPC Brochures – Request for someone to take this on – East Phillips brochure was shown as an example.
- Park Commissioner Anita Tabb, would like to come to CLPC Board Meetings 2-3x/yr.

- \$10k Grant available through City of Mpls. for vertical planting – graffiti abatement
- Discussion on several ideas – vertical planting, graffiti abatement, community murals – Pat offered up World Mission Prayer League as a site for vertical planting. Board stated that if we find partners and could formulate a project which was not time consuming this year, we could apply for this project. These are annual grants, board should consider a more in-depth project, like a mural for 2012 and begin now to plan for it.
- KBEM Jazz Concert at Loring Theater in late- May – Free to Loring Park
- CLPC Booth requested at Loring Theater – Larry Long CD Release, Sat., April 9<sup>th</sup>
- Diane Moe has volunteered to be at the booth with Jana.
- MCTC Health Fair – Wed., March 6<sup>th</sup> from 10:00 a.m.-2:00 p.m. at MCTC Cafeteria. Everyone is invited – it is free and open to the Public. Bob Hansen and Jana will staff a CLPC booth, but others invited to help!
- June 11<sup>th</sup> Loring Park Music Fest! Noon till 8:00 p.m. w/MPRB, Friends, Community Celebration of Place, Tapestry Folk Dance Center. The current goal is for this event to also be an “Open House” for our draft Master Plan.
- Loring Park Walking Tour – Bob Glancy has offered to set up and host – HPC Annual Home Tour

John Novak talked about the Wesley Church article in the Sunday Star and Tribune! Much conversation amongst the Board about the revitalization of Wesley and with their vision to hold same sex commitment ceremonies. Discussed was the history of Wesley Church and their willingness, since the beginning of the movement, to be open and inclusive. Former Mpls. City Councilmember Brian Coyle, the 1<sup>st</sup> gay City Councilmember, had his memorial service at Wesley Church.

**Motion:** That CLPC acknowledge and support Greg Renstrom’s efforts to revitalize Wesley Church, including his efforts to honor same sex union ceremonies. *Mike/Chris M/S/1-abstention*

### III. 7:10-7:30 Land Use Report – John Van Heel

- St. Mark’s Parking Plan – Christopher reported that 510 Groveland has tried to meet with St. Mark’s now 3x and all meetings have been cancelled. There is a different plan now than shown at the Land Use Committee meeting. This plan shows many of the trees in the existing lot taken down. Councilmember Goodman’s office has been in communication about this plan. There has also been discussion with City staff. Variances would need to be requested and it does not appear that City staff would allow increased traffic off Hennepin Ave – it would be a danger to pedestrians and bikes (on the new bike path), as well as vehicles. 510 Groveland has an attorney on board. There are still conversations and lack of clarity regarding property ownership between 510 Groveland and St. Marks. The Board stressed that St. Marks should promote and utilize shared parking first and be a partner in a District Parking concept, maybe located at the 1730 Clifton site.

- LEED/ND Pilot Project – John Van Heel

John reported on work which Neil Reardon, Lauren, Peter, and he have worked on. They have had conversations with MNGBC on the possibility of Loring Park being a Pilot Project with LEED/ND. They have scored the neighborhood to get a LEED/ND baseline and have identified areas where LEED/ND doesn’t work for an area with is not a new development or a brownsite development. There has been talk about CLPC possibly being a pilot project which could create a framework for LEED/Existing Neighborhoods. This would really be a huge thing and could be a national model to work from in the creation of permanent guidelines and classification for LEED/Existing Neighborhoods. Should grants be written to raise funds for a registration/certification fee, John VH has requested that there be a line item for CLPC staffing. This could be a way to bring in needed funds in 2012. The following motion was made by Steve Barberio and seconded by Dick Sandberg at the last Master Plan Steering Committee meeting and it passed unanimously.

**Motion:** That CLPC supports the development and support of a LEED/ND pilot project in partnership with the MNGBC and NationalGBC and in the pursuit of grant monies for this project. *John/Janine M/S/C Unanimous approval.*

### **III. 7:30-7:45 Livability Committee Report – John Novak**

John reported that Lt. Henry Halvorson attended the February Livability Committee meeting with Renee Allen our CCP/SAFE staff. Minneapolis Police Department has moved from Sector Lts. to Shift Lts. In the past, the Sector Lt. were the point people within the police department for the Community. In the 1<sup>st</sup> Precinct, there were 2 Sectors. Loring Park, Downtown, and North Loop were in a Sector and Elliot Park and the West Bank were in another Sector. Shift Lts. will have 3 Lt., one for each shift. There will be a daytime Shift Lt., a midwatch Shift Lt., and a dogwatch Shift Lt. These shift Lt. will be responsible to all neighborhoods in the entire precinct.

John reported that one of the most concerning items he heard is that there are no Beat Officers in Loring Park between 2:30 a.m. and 6:30 a.m. There are Officers that respond to 911 calls, but no pro-active policing through a beat officer. John stated that a lot of the late night negative activity is going unchecked. Post bar hours are when things heat up in Loring Park – either folks leaving bars from Nicollet, or folks leaving bars from Downtown and coming through Loring Park. He spoke to valuable copper piping stolen from both the Wesley Church and Cathedral of St. Marks. These thefts were after 2:30 a.m. If we had a Beat Officer patrolling the neighborhood, maybe they would have seen and prevented these thefts and someone walking away from each site draggin 6-8 feet of copper piping behind them. There is a lot of back and forth from Loring Park to Stevens Square over the freeway on both Nicollet and Groveland bridges. CLPC would also like to see Officers out walking/biking the neighborhood instead of Beat Officers only in automobiles. Concern was expressed about negative activity occurring up and down 1<sup>st</sup> Avenue and 3<sup>rd</sup> Avenue between Stevens Square and Loring, as well as around Portland Ave. & Franklin.

**Motion:** That CLPC pursues a night Beat Officer dedicated to Loring Park between 2:30-7:30 a.m. *John N./Pat H. M/S/C Unanimous*

**Board Directive:** The CLPC Board directs Jana to bring up concerns about the switch from Sector Lt. to Shift Lt. at the next Minneapolis Police Chief Advisory Meeting.

John passed around a copy of the Neighborhood Policing Plan and YtoDate crime stats which had been distributed at the Livability meeting. He asked for volunteers to staff the CLPC booth at the MCTC Health Fair.

Bob Hansen made the following motion with the second from Dennis at the Committee. The motion passed - M/S/1-Abstention

**Motion:** That CLPC pursue proper stewardship of the Minneapolis Convention Center.

John N. put forward the below motion to the Board from the January meeting. There has been action on this Livability motion and some maintenance and improvement done to date.

**Motion:** That CLPC send a letter to Downtown Improvement District and City of Minneapolis on the lack of maintenance of bus shelters by the City's selected vendor "CBS".

### **IV. 7:45-8:15 CLPC Annual Meeting – Tuesday, March 22<sup>nd</sup>, 2011**

Jana reported on the logistics of the Annual Meeting & Resource Fair. We have 30+ participants in the Resource Fair. The Woman's Club is hosting the event again this year and will be providing light refreshments. The Deputy City Attorney Martha Holton Dimick will be presenting on Innovative Livability strategies. This presentation was requested due to the high frequency of safety concerns coming forward at ALL community meetings, design workshops, and focus groups held.

The Master Plan Steering Committee will give to the Community a presentation of their work to date. Janine suggested a "1 minute WHIP" format. Different participants stand up and give a 1 minute talk on different aspects of the planning process to date. For example, Steve Barberio could talk about Nicollet Ave., Christopher & Mark could speak on the historic preservation aspects, John N and Neil R about the

LEED/ND CURA study and potential pilot project. WHIPS could be included on Livability Committee and Land Use, as well as Outreach/Community Engagement over this past year.

Jana reported that over 30 organizations/partners have RSVP'd to be a part of the Resource Fair again this year. Set up will be from 5-5:30 p.m. Request letters were sent out early December, with a follow-up letter mid-January and confirmation notes in mid-February. Jana will send a reminder email the Friday prior to this year's event. Speakers have been contacted and confirmed as well.

Gary reviewed the agenda. The Board discussed a brick in Loring Park for Neil Carlson. A tribute will be made during the meeting. Gary then reviewed Board of Director openings and potential board candidates.

Jana reported that she needs help greeting Info. Fair participants as they arrive, as well as volunteers at Sign in/Registration to greet folks. We will need help tearing down the event as well.

#### **V. "Love Loring" Review – *Postponed to April Meeting; place early on agenda***

The "Love Loring" Final Budget – Income & Expense documents, as well as Silent Auction receivables were included in the Board handout. To date the income generated towards the event is \$9,178.15 and expenses were \$4,964.94. Food costs charged by The Woman's Club were 110 people at \$34.54 each. Musician costs for the three groups was \$600.00. These costs were paid for by The Plymouth Church Foundation and Bob & Nancy Family Fund annual CLPC contributions and were noted on the program. We sold 73 tickets (compared to 96 in 2010).

Mike Marn asked that the "Love Loring" review and evaluation be 1<sup>st</sup> of the April Board agenda. Jana suggested that a date for 2012 be set at the April meeting, so that we can have "Save this Date" cards prepared for all summer events.

#### **VI. Finance Report & Event Update**

Neil R. was out of town for work, so Jana reported on the following:

**January Bank Statement:** Savings @ **\$1,305.31** and Checking @ **\$16,928.20**

**February Bank Statement:** Savings @ **\$1,305.31** and Checking @ **\$10,827.24**

NRP reimbursement #11 submitted on Friday, March 11<sup>th</sup> for \$20,881.91.

NCEC reimbursements were complete for 2010.

No Citizens Participation funding in 2011 – the \$2,000 we used to get is now part of the NCEC.

Draft NCEC application circulated to Board on Sat., March 12<sup>th</sup>. Goal is to submit it next week.

#### **2011 Fundraising =**

**Annual Campaign** – Nothing more from Annual Campaign.

**"Love Loring"** – The Financial Report for this event was included in the March Board packet.

Income was \$9,178.15

Expenses were \$4,964.94

Net Gain of **\$4,213.21**.

There are still four outstanding Silent Auction checks to get in totaling \$325.00.

We sold 73 Tickets.

**Donations tallied \$7,982.00** (Silent Auction Items, Decorations, any donations that were not cash – but in-kind contributions).

**Phase II Legal Update** – No update.

**IRS Audit** – Underway; they say it is a random audit.

**Bookkeeping and Tax Filing** – Jeanne coming in next week and the following week.

*Additionally, following the Board meeting, more information was sent out:*

1. 1099's have been completed and sent to Kay at A & E services and Pete Musty. Those are the only independent contractors that made the threshold. The deadline for sending out is today.

2. Jeanne is filing today an extension on our IRS filing - just in case we do not make the April 15th deadline. She is coming in the first week of April to review year end close out, and then the 2nd week to confirm all and to do the 1st quarter of 2011 - but, sometimes it takes longer than we expect, so better safe than sorry.
3. IRS is doing a "random" audit and I compiled requested documentation and took to St. Paul to the IRS office on Monday morning. I will keep you posted.
4. The Board asked Neil and I to put the NRP Phase II request on the agenda for April, so we should have an Exec. meeting prior to Board Orientation to discuss the remaining \$65,000 and how we see it prioritized should the City Council keep our Phase II funds frozen.
5. Last, Robert Lilligren was able to get back \$2.8M of Phase II funds at the Committee of the Whole last week. The City had stated that they needed \$5m per year for 2012 and 2013, yet took \$12.8 million, so Robert got back the \$2.8 - this will give us a little bit more than the \$65k we have left.
6. We are committed to providing the Loring Greenway Association the last \$3m of their 3 year allocation of NRP Phase II funds. So, I worked with Bob Cooper to get the contract generated, so that they will be able to get funds this Spring for mulching, M & R and plantings.

***The January and February 2011 CLPC Board minutes were approved by consensus – requested by Christopher/John VH.***

***VII. CLPC March 2011 meeting was adjourned at 9:15 p.m. Pat/John N.***

*Respectfully submitted, JLM/CH*