

Citizens for a Loring Park Community  
**Board of Directors Meeting Minutes - Draft!!!**

Thursday, December 5<sup>th</sup>, 2013

(5:00-5:30 prior to the Curry Dinner - 228 Clifton)

**Agenda**

Those present: Neil Reardon, Pat Hafvenstein (tho' working on Curry Dinner), John Van Heel, Joseph Finley, Brad Conley, Kelly Muellman, Mark Nelson, Christopher Hoffer, and Jana Metge (CLPC Coordinator).

Meeting called at 5:08 p.m. by Interim President Neil Reardon.

It was determined that a quorum is 6 including Kathleen and Jerrod and with Gary on a leave of absence. 7 Board members were present, with Pat H. available though coordinating the fund-raising Curry Dinner & Holiday Party.

Jana announced and distributed flyers for "La Guadalupana - Our Lady of Guadalupe, the Performance by In the Heart of the Beast Puppet and Mask Theatre will be this Saturday, December 7<sup>th</sup> at 1:30 at the Basilica. Community Puppet-making workshops have occurred.

Jana distributed City Council Action Handout, it read::

**City Council recommends modern streetcar on Nicollet-Central corridor.**

In October, the Minneapolis City Council approved a measure that makes modern streetcars the preferred transit improvement along Nicollet and Central avenues, which together create one of the busiest transit corridors in Minneapolis. The 3.4-mile modern streetcar line will run in mixed traffic from Lake Street to around 5<sup>th</sup> Street SE, using the Hennepin Avenue Bridge to cross the Mississippi River.

Modern streetcars fill an important niche in the transit system:

- In high-demand transit corridors, streetcars are better than traditional busses because they can carry more passengers per vehicle.
- The way streetcars and streetcar stops are designed make it faster and easier for people to get on and off the vehicles, so commutes end up taking less time than on busses.
- Streetcars are similar to light-rail transit in that they attract new transit users. This includes riders who are visiting the area and those who are attending downtown events - travelers who typically will not ride a bus.
- By sharing the roadway with motor vehicles, streetcars fit more easily in urban streets than light-rail transit.
- Like light-rail, streetcars offer an economic development opportunity because - unlike bus routes - streetcar lines are built into the infrastructure. This means that area businesses and property owners can be secure in knowing that transit line will be in operation for decades to come.

Now that the City has approved making modern streetcars the preferred transit improvement along the Nicollet-Central corridor, the City looks forward to working with the Metropolitan Council to develop more detailed plans.

For more information, visit the project website at [www.minneapolisn.gov/nicollet-central](http://www.minneapolisn.gov/nicollet-central)

Neil asked for a motion on past minutes. Jana had emailed the September Minutes, October, and November minutes. We were unable to approve the October minutes at the November meeting per lack of quorum and we were waiting on the Sept. minutes for narrative approval by Presenters to the Board.

**Motion:** That the September, October, and November 2013 Board minutes be approved. *Brad/Kelly M/S/Consensus Motion Passes.*

**Motion:** That the December 2013 Board Agenda be approved. *Mark/Brad M/S/C Motion Passes.*

**CONSENT ITEMS:** MOTIONS were presented briefly and Ratified tonight, as discussed at the November 2013 Board meeting. There was no quorum at the November 2013 Board meeting, so motions forwarded to tonight.

**I. Neighborhood Tree Planting Project-** - Neil Reardon presented this coming from Land Use meeting and a 2014 Spring CLPC Project.

**MOTION:** That a workgroup be formed, that tree locations be prioritized, and that Neil and Jana be authorized to work with the MPRB Forestry Department on a Spring 2014 planting. *Mark/John M/S/C Unanimous Motion passes.*

**II. Fundraising Plan** - Kelly/Jana presented that planning team members have contacted potential host sites - Pat/Woman's Club, Kelly/The Hyatt, Gary/St. Mark's. There has been no movement as yet, since Gary has been in the hospital and he was the founder of this event. The group can put a plan together by the January Board meeting.

**MOTION:** That a "Love Loring" planning team be formed, that they determine an Event Date, Location, and Ticket price and report back to the Board in January 2014. *Brad/Loring M/S/C Unanimous Motion passes.*  
*Contact Jana at CLPC office if interested in participating with the Planning Team.*

**III. Finance** - Jana/Pat - An Nov. 2013 Finance Report was transmitted Electronically. In addition, the motions below were acted upon Electronically by the Executive Committee. Neil circulated the E-Motion due to time sensitivity. They are to be ratified by the Board tonight.

**MOTION: That CLPC approve and ratify in a block, the following motions:**

MOTION: That the CLPC 2012-990 and Attorney General Charities Division Annual Report be received and accepted, to be mailed certified, and as prepared by Lotts Tax & Accounting.

MOTION: That Neil Reardon/Vice President and Pat Hafvenstein/Treasurer be authorized to sign the 2012 IRS 990 and Attorney General's Charities Division Annual Report to be mailed certified on or before November 15<sup>th</sup>, 2013 which is our extended tax deadline. *(Note that this is a Ratification of Unanimous Executive Committee Email Vote of November 12<sup>th</sup>, 2013.)*

MOTION: CLPC approves Neil Reardon/Vice President and Pat Hafvenstein/Treasurer to be added as a CLPC Check signers. *(Note - Jana is also a check signer/2 signatures required on checks over \$100 per CLPC Financial Policies)*

*Joseph/Christopher M/S/C Unanimous Motion passes*

**IV. Community Engagement Update** - Jana explained that following Board Approval of CPP Grant Proposal, it was submitted to NCR/Neighborhood Community Relations Department for review. The Department came back and asked for a 3-year budget. Jana had expressed concern, for if doing Community Engagement you may not know 3 years out what can come up as a priority project. Jana talked with Robert and he authorized an amendment that the CPP grant budget will be reviewed annually, as workplans develop.

**MOTION: That a 3-year budget for 2014-2016 Community Participation Program Grant be approved as requested by NCR Department. Christopher/Joseph M/S/C Unanimous. Motion passes.**

Neil presented the following October Committee minutes, which also came to the November Board, discussed and are here for Board ratification.

**October Livability Committee/Nov. Board:**

MOTION: CLPC supports the 2014 Annual Community Events to include a Booth at the PRIDE Festival (June) & Loring Park Art Festival (August), Promotion of the Operetta (August) and the WinterFest (December), the Loring Park Music Festival (June), the Aquatennial Pre-Parade party (July), and the National Night Out Event (Aug). *Joseph/Bob Hansen M/S/C Unanimous made the motion at the Oct. Committee.*

Promote

PRIDE  
Loring Art Festival  
Operetta  
WinterFest

Sponsor

Aquatennial Pre-Parade Party  
Loring Park Music Festival  
National Night Out  
Loring Art Festival Artists' Breakfast

Initiate

"Love Loring"  
Annual Meeting

Jana explained the three (3) levels of involvement CLPC has with events. Jana had been asked by the November Board to break the CLPC events up under the various participating levels. That breakdown is illustrated under the motion above.

**The 'Promote' level** is promoting events occurring throughout the neighborhood with flyers, email posts, newsletter posts, and facebook posting. With the PRIDE Festival and Loring Art Festival we share an Information Booth with Friends for Loring Park. We have developed a good list of volunteers and the Friends really provide 2/3 of the participating volunteers.

**The 'Sponsorship' level** has varying levels of participating based upon the planning group needs, availability of volunteers for each event, as well as actual funding/fundraising and securing In-Kind donations. Jana reviewed that the Aquatennial Event, Music Festival, and National Night Out all began as CLPC "Initiated" events, but now have dedicated, participating partners which share the workload with planning, fundraising, and implementation of each event. In the beginning CLPC was the catalyst and contributed extensive staff time in getting each set up.

#### **The "Initiate' level**

Christopher asked Jana if she was OK with time required of her for these events. Jana replied that as long as a calendar is set well ahead and the events we commit to are determined by the beginning of the year, it is manageable. It is last minute decisions, or delay in planning efforts that ends up "clogging" up staff time.

**MOTION: CLPC supports the 2014 Annual Community Events to include a Booth at the PRIDE Festival (June) & Loring Park Art Festival (August), Promotion of the Operetta (August) and the WinterFest (December), the Loring Park Music Festival (June), the Aquatennial Pre-Parade party (July), and the National Night Out Event (Aug). Mark/Kelly M/S 2 Friendly amendments were made & accepted:**

**FA - 1. That any further Event Requests come to the Board for discussions and 2. That Event Budgets be reviewed by the Board.** Brad asked if this motion was authorizing expenditure of organizational funds. John VH stated that the CPP grant budget and the Organizational budget for 2014 had already been approved.

**Motion with friendly amendments passed unanimously.**

Joseph explained that this motion had Unanimous Action at the Oct. Committee meeting with John Outlaw and Terri Ashmore making the motion. He attended the dance and it was a huge success. He is hoping that CLPC can sponsor more of these dances in the Spring, in partnership with the Loring Park and Friends of Loring Park.

**MOTION: To dedicate \$200 to Loring Park Community Center to assist with Senior Outreach Efforts during the "Kairos Dance Hall" on October 25<sup>th</sup>.**

*Joseph/Christopher M/S/C Motion passed unanimously.*

**October Land Use Committee/Nov. Board:**

Neil reviewed the presentation by the new Ladd House owners from the October Land Use Committee meeting. Since then, there has been HPC/Heritage Preservation Commission approval. Both Jana and Joseph attended the HPC meeting. Jana reported that a support letter from the CLPC Land Use Committee had been written and included with the staff report for this request. Joseph/Mark had made the motion at Land Use and it had passed unanimously.

**MOTION: That CLPC supports the request from the owners of the Ladd House/131 Oak Grove for a variance from Commercial use to Residential use.**

*Mark/Brad M/S/C Motion passed unanimously.*

**DISCUSSION ITEMS: MOTIONS which have come from the Joint November Livability/Land Use Community Meetings -**

**V. LEED/ND**

John VH reported that the Innovation Credits are the last piece of LEED/ND certification. They are difficult because ideas cannot be a part of other certification pieces, they must be a new idea outside of certification grid, and they must apply neighborhood-wide and be able to be replicated in other neighborhoods nationally. John reported that he, Neil, Kelly, and Jana had met with Lauren on Innovative Credit ideas. He also met with Janee Filstrand who is/has conducted through a Federal Grant a project with the multi-unit rental property owners documenting and creating an energy use baseline, property by property. John reported that Janee had some excellent ideas and talked about the value of grassroot involvement with property owners and on projects, that each neighborhood is unique. John reviewed, upon Christopher's request, that the three (3) Innovation Credits being explored to date are: 1) Creation of Green Jobs/Researching and documenting Green Job needs in the Neighborhood and Employment organizations doing those jobs. Then connecting. These could also be volunteer "green" jobs, 2) Hiring a Sustainability Facilitator to work with our Multi-Family Rental Property Owners & Managers, and 3) Build face-to-face projects to lower carbon footprint and energy use of multi-family buildings by creating projects/programs and working with owners and renters on these. Will bring update to January Land Use Mtg.

**NEW MOTION: That CLPC support in Concept the LEED/ND Innovation Credits Project Ideas which CLPC will work on throughout the next five (5) years and support the use of some of the Neighborhood Priority Project Funding which has been set aside for Implementation Projects coming out of the Master Plan.**

*John/Brad M/S/C Motion passed Unanimously*

Neil reported that Dave Hile made the motion at the Committee meeting and Joseph Finley seconded it. It passed with one abstention - Renee Allen, our MPD/Crime Prevention specialist with a lot of Community Discussion, following the Owner's Presentation. Neil reported that there is some concern Downtown/City Hall with being open 24 hrs/7 days a week. The owners are new to owning a business, though they have quite a resume of working/managing restaurants. There is concern that the downtown bar crowd will come to Loring Park, that it will be noisy, fights may break out and that the business cannot count on MPD to provide security for their business, they will need to do that.

Community Members at the Committee meeting, along with Board members tonight felt that "eyes on the street" from having a business open 24 hours a day/7 days a week would be a good thing and may actually help the other businesses. Jana reported that the Nicollet Businesses discussed this at their Safety meeting and Triple Espresso, the 19 Bar, and Salsa a la Salsa all felt it would be a great addition to the Avenue. Board members tonight stated that they felt neighborhood folks coming home from downtown will use this restaurant, that they doubted that the downtown crowd will make their way to 15<sup>th</sup> & Nicollet. Neil also reported that the Business owners had stated that their operating performance was based upon being open for the bar crowd, at least until 4 a.m. They believe that they cannot financially be successful without the late night business.

**NEW MOTION:** That CLPC support The Nicollet Diner's Request to be Open 24 hours per day, 7 days per week. *Brad/John VH M/S/C Motion passed unanimously.*

**MOTION:** That CLPC approve the following expenditures as a Block:

NEW MOTION: That CLPC reimburse Jana Metge, CLPC Coordinator for a \$600 personal deposit made the Summer of 2012, to carry CLPC through cash flow issues.

NEW MOTION: That Peter Musty, LLC be paid the final amount of his Consultant Contract in the amount of \$1,000.

*Jana explained that the money was to cover Aquatennial expenses in 2012 due to limited cash flow. This was the spring/summer of cash flow issues due to NUSA and CPP Contract delay in processing.*

*Mark/Joseph M/S/C Both Motions (in a block) passed Unanimously.*

#### **EXECUTIVE COMMITTEE MOTIONS:**

**MOTION:** That CLPC begins the planning of the 2014 Annual Meeting to be held at The Woman's Club of Minneapolis on Tuesday, March 18<sup>th</sup>, 2014. *(3<sup>rd</sup> Tuesday).*

*Brad/Kelly M/S/C Passed Unanimously.*

Jana reported that they had not yet received the 2014 lease, but that it would be due for a January renewal. She had made a copy of the 2013 lease and asked Neil to bring forward for approval. Christopher asked what if the conditions differed from 2013, Jana reported that the motion would be null and void and we would need to bring the new lease to the Board for further discussion. Neil noted that the Executive Committee would like to review the lease in September 2014 next year, so that they have ample time to review.

**MOTION:** The CLPC Executive Committee moves to renew the office lease under the same terms as the previous lease at Loring Corners for 12 months beginning in Jan. 2014 and ending in Dec. 2014. The terms of the lease and location of our office space shall be reviewed at the September 2014 Board meeting. Brad/Kelly M/S/C Motion passed Unanimously.

Neil reported that the below motion came from the Executive Committee meeting, but that he had alternative language to propose:

MOTION: The CLPC Executive Committee moves that final committee and board meeting minutes shall be completed by the Executive Coordinator and posted on the website by the Secretary within 1 month of final approval.

Brad stated that he would be willing to do Board minutes if helpful, Neil asked members of the Board to forward recommendations for folks to take committee minutes and to be reimbursed for their time by CLPC. Jana will coordinate this with our NCR Staff person.

**MODIFIED MOTION:** The CLPC Executive Committee moves that final committee and board meeting minutes shall be posted to the CLPC website within 1 month of final approval. The minutes may be completed by the Executive Coordinator, a volunteer, or by a hired/paid outside person. The final minutes shall be reviewed and posted by the Board Secretary. Brad/Joseph M/S/C Passed Unanimously.

Bylaw Review (per the Quorum discussion at the Nov. Board Meeting):

*Section 7. Removal of Directors*

- (1) *Automatic Removal. Any director shall be automatically removed if they no longer qualify for membership in the Corporation as specified in Article IV, Section 1 of these Bylaws.*
- (2) *Removal for Absences. At the discretion of the Board, any director shall be removed from office by a majority vote of the Board if such director has missed three (3) regularly scheduled Board meetings during any one-year term.*
- (3) *Other Removal by Board Action. Any Director may be removed from office by a two-thirds (2/3) vote of the entire membership of the Board. The directors must receive prior notification of such action and the right to be heard.*

There was a question and a discussion as to whether or not this language needed further clarity or/and a bylaw change. Christopher stated that he thought the language was clear. **The Meeting was adjourned at 5:50 p.m. and all attended the Curry Dinner!!!**